

Sample Support Letter

Please note! Support letters must be out immediately requesting funds be turned in as soon as possible.

Dear

“You must be crazy!” That is what some people think when I tell them the exciting plans I am making for the summer. But I think it is going to be a life-changing experience for me.

I recently received word that I have been accepted to participate as a short term missionary with a team going to Burkina Faso (West Africa) Sept 26 through August 6th. As part of this team, I will be working with students and pastors from Freedom Church, Glad Tidings Church, CCFI, the Book of Hope and missionaries who are ministering locally. Our ministry focus will be children and families. With God’s help we hope to reach them through prayer, preaching, sharing personal testimonies, games, fun contests, literature distribution, drama, and music.

I wish my anticipation alone could get me to Burkina Faso, but reality dictates I need more than this. First and foremost, I need friends and family to pray for me. A person who “stays and prays” is just as important as those who go. Please pray the Lord will use each one of our team members to show His love to the people of Burkina Faso. Secondly, I need to find people who will sponsor me for this outreach. The total cost of the trip is \$500, which includes transportation, food, and lodging. I am pledging to do my best in presenting not only myself, but the Lord Jesus to those with whom I will come in contact. Whatever you can afford will be greatly appreciated.

THE FOLLOWING HAS TO BE INCLUDED IN ANY SUPPORT LETTER YOU USE:

[All donations are tax deductible, therefore non-refundable. Please make checks payable to CCFI/ Burkina and complete the enclosed “Donor’s Contribution Form” with my name on it so it will be credited to my account, and for your giving credit, and for re-direction of any excess funds. Please do not put my name on the check memo line.]

My hope is to have all necessary money together within the next few weeks. Please pray with me that this need will be met. I really appreciate you letting me share what will be one of the most meaningful experiences of my life. If you have any questions, please feel free to call me.

Sincerely,